## A BRIEF GUIDE TO ONLINE REGISTRATION AND SUBMISSION OF APPLICATION FOR RECRUITMENT OF NON TEACHING STAFF(S) AT NATIONAL LAW UNIVERSITY, TRIPURA

### **REGISTRATION PROCESS**

## STEP 1: LOGIN TO THE HOME PAGE & CLICK ON "NON TEACHING STAFF RECRUITMNET 2023" TAB AS IN THE IMAGE BELOW

National Law University, Tripura	G2
NLU Tripura NON-TEACHING STAT 2023 Please select E	FF RECRUITMENT-
Terms & Conditions Privac	y Policy Refund Policy

## STEP 2: <u>CLICK ON "REGISTRATION</u>" TAB AS IN THE IMAGE BELOW

National Law University, Tripura	G2
Notice Board	
	P FAQ
NON TEACHING STAFT REGROTIMENT 2020	Registration
	Login
	Print/Download Application Form
	Query
	Get In Touch With Us
	coll us on: 9073385143/9073386143 (Time : Mon-Sat 10:00 Hrs to 17:00 Hrs)
← Bock	
Terms & Conditions Privacy Policy	Refund Policy

### STEP 3: <u>SELECT YES ON "PERMANENT RESIDENT" TAB</u>

NOTE: ONLY THE RESIDENTS OF TRIPURA ARE ELIGIBLE TO APPLY. BY CLICKING YES THE FORM SHALL BE ENABLED FOR THE CANDIDATES

Agerbia		GZ.			
ARE YOU & PERMANENT RESIDENT OF TEPUE	<u>к</u> т	* Detolia ore mandatory			
Select Permanent Resident	*				
Select Permonent Resident					
No		Los Terra		Natural Contractions	
Drive Frid North	Driver Middle Northe	Difference North		Anter Submitten Astron	
ton control	Notice No.	trail fr		Sector.	
Index Collect (2.554).	Detar Holdstein	down formal sale		- Sile Conder-	
Cologen/	And the No.	con (Differently street)*			
- Interface Incide Contempory	time building the	-Officially Added			
PERSONAL ADDRESS					
Normal Page	integer/traver turner	mus .		Post-Officer	
Enter mount for	true chape/bran have	tree that		Arrise Post Office	
Police Buller	thener .	Installance (antony)		the local	
Annual Stationer Streetwood	- been been a	- been been	-	And and and a star	

# STEP 4: ENTER YOUR DETAILS AS PER THE SCREENSHOTS BELOW PERSONAL DETAILS:

ARE YOU A PERMANENT RESID	ENT OF TRIPURA *	* Details are mandatory	
Yes	~		
Candidate Registratio	n		
First Name*	Middle Name	Last Name	Father's/ Mother's Name*
RAM	RANJAN	BISWAS	R BISWAS
Date of Birth*	Mobile No*	Email ID*	Gender*
10-FEB-1987	9836520157	anindyacab@gmail.com	MALE 🗸
Category*	Aadhaar No*	DAC (Differently Abled)*	
GENERAL	▶ 123456789876	NO	~
PERMANENT ADDRESS			
House No	Village/Street Name*	Block	Post Office*
19	TINSUKIA	23	TISSUKIA
Police Station*	District*	State/Union Territory*	Pin Code*
TINSUKIA	North Tripura	✓ TRIPURA	✔ 123456
		Same As Perr	manent Address
I OSTAL ADDRESS			

### ENTER EDUCATION AND PROFESSIONAL QUALIFICATION DETAILS:

POSTAL ADDRESS			Same	e As Permanen	t Address 🗹		
House No	Village/Street Name*		Block		Post Office*		
19	TINSUKIA		23		TISSUKIA		
Police Station*	District*		State/Union Territory*		Pin Code*		
TINSUKIA	North Tri	pura 🗸	TRIPURA	~	123456		
ACADEMIC QUALIFICA	TION						
Name of Examination/Course	Board/Council/University	Year of Passing	Specialization	Full Marks	Obtained Marks	Percentage	
MADHYAMIK / C 🗸	TRIPURA BOARD	2003	COMMERCE 🗸	100	98	98.00	
UG DEGREE (GR 🗸	TRIPURA	2005		100	97	97.00	×
MASTER DEGREE	TRIPURA UNIVERSIT	2009		100	78	78.00	×
ADD MORE ROWS							
TRAINING QUALIFICATI	ON						
Name of Examination/Course*	Course Affiliating State*	Examining Body/ Affiliating	Body* Session*		Passed/ App Pursuing *	eared/	Year of Passing*
	Select Cours 🗸	ICWA	2009		Passed	~	2015
Select Cours 🗸	Select Appec 🗸		Session		Select	t Passe 🗸 🗸	Year c
		Terms & Conditions Priv	vacy Policy - Pefund Policy				

## **UPLOAD PHOTO, SIGNATURE AND PRTC DOCUMENT**

UPLOAD DOCUMENT	
CANDIDATE'S PHOTO * Choose File image.jpg	
CANDIDATE'S SIGNATURE * Choose File signature.png	Comte
Citizenship Certificate/ PRTC * Choose File certificate_compressed.pdf	
← Exit Preview ✓ Save & Register	

# STEP 5: <u>CLICK ON "PREVIEW</u>" AND CHECK IF ALL INFORMATION ENTERED IS CORRECT

ARE YOU A PERMANENT RESIDE	ENT OF TRIPURA *	PREVIEW	* Details are mandatory	
Yes	~			
Candidate Registration	1			
First Name*	Middle Name	Last Name	Father's/ Mother's Name*	
RAM	RANJAN	BISWAS	R BISWAS	
Date of Birth*	Mobile No*	Email ID*	Gender*	
10-FEB-1987	9836520157	anindyacab@gm	ail.com MALE	
Category*	Aadhaar No*	DAC (Differently Abled)		
GENERAL	▶ 123456789876	NO	*	
PERMANENT ADDRESS				
House No	Village/Street Name*	Block	Post Office*	
19	TINSUKIA	23	TISSUKIA	
Police Station*	District*	State/Union Territory*	Pin Code*	
TINSUKIA	North Tripurg	TRIPURA	▶ 123456	

# NOTE: IF ANY INFROMATION IS FOUND WRONG CLICK ON "EDIT" AND EDIT THE SAME AS REQUIRED AND THEN CLICK ON "SAVE & REGISTER" WHEN YOU ARE SURE THAT ALL INFORMATION FILLED UP BY YOU IS CORRECT

## STEP 6: ON SUCCESSFUL REGISTRATION YOU WILL GET A MESSAGE OF SUCCESS AS PER THE SCREENSHOT GIVEN BELOW

National Law	University, Trip	ura	G2		ø	Successfully Your Registration has been comp Your RegistrationNo send to your go to dashboard and apply your
ARE YOU A PERMANENT RESIDENT OF TRIPUR.	Δ.*	PREVIEW	* Details	are mandatory		
Select Permanent Resident	~					_
Condition Registration						
for here'	and the second	Loss Roome		futhers, wathers have		
Date and allow	Creat Medical Science	1000		tions concerning a		
Loss of Belly	wants to?	5 mail 10*		Service"		
time time of detri-	Long techniq top	Crew Dr	No. 10	Satisci Dandar		
Contractory of Contra	And taxe for	(m) (1994)	eng mand?			

# AN EMAIL AND SMS CONFIRMATION WILL BE RECEIVED IN THE REGISTERED EMAIL ID AND MOBILE NUMBER CONFIRMING YOUR REGISTRATION NUMBER FOR FURTHER LOGIN

	11	1:(	21	1	ar	n	

THANK YOU FOR REGISTERING FOR NTS RECRUITMENT 2023. PLEASE REMEMBER YOUR REGISTRATION NO. R10000011 FOR FUTURE USE PLEASE LOGIN AT <u>WWW.NLUTRIPURA.COM</u> FOR APPLY.

#### **SMS CONFIRMATION**



Page 6 of 12

#### **EMAIL CONFIRMATION**

## PROCESS FOR SUBMISSION OF APPLICATION TO ONE OR MORE POSTS AS PER YOUR ELIGIBILITY

# STEP 7:<u>CLICK ON "LOGIN</u>" TAB TO APPLY FOR MULTIPLE POSTS AS PER YOUR ELIGIBILITY

National Law Universi	ity, Tripura G2
Notice Board	
	(?) FAQ
NON TEACHING STAFF RECRUITENT 20	Registration
RECHECK RESULT OUT 🛓 Download	Login
	Print/Download Application Form
	Get In Touch With Us
	coll us on: 9073386143/9073386143 (Time : Mon-Sat 10:00 Hrs to 17:00 Hrs)

## STEP 8: ON LOGIN PAGE ENTER REGISTRATION ID AND REGISTERED MOBILE NO AND CLICK ON "I AM NOT A ROBOT" AND CLICK ON "VERIFY" TO PROCEED FURTHER

National Agartala	Law Universit	y, Tripura	G2
1	Login		
	Registration No*	R10000011	
	Mobile No*	7001042684	
		I'm not a robot	
	← Back	Verify	
	т	erms & Conditions Privacy Policy Refund P	Policy

### NOTE: LOGIN TO YOUR ACCOUNT WITH YOUR CREDENTIALS TO VIEW YOUR PROFILE AND APPLY TO VARIOUS POSTS.

## STEP 9: <u>SELECT THE POST</u>, TICK ON THE DECELRATION, UPLOAD EXPERIENCE CERTIFICATE AND CLICK ON SAVE

4	National Law University, Tripura	G2.					
Candidate Personal Details			Edit				
Registration No : R10000011 Mobile No : 7001042684 Category : CENERAL VACCANCIES ARE AVAILABLE FOR APPLY (P	Nama : ANNOYA NEL MUKHENJEE Aadhar No : 123456781234 District : Sipahijia NEASE SEE THE ELIGIBILITY CRITERIONS IN THE RECRUITMENT NOTI	Father's/Mother's Name : BHASKAR MUKHERJEE Gender : MALE State : Tripura CE BEFORE YOU APPLY)	Date of Birth : 10-Feb-1987 Email ID : sayangupta1753(@gmail.com DAC : NO				
Group-A assistant registrar assistant lebrarian	Group-B C ACCOUNT OFFICER O SYSTEM ADMINISTRATOR O SECTION OFFICER O PRINCIPAL PRIVATE SECRETARY (PPS)	Group-C O JUNIOR ASSISTANT O DATA ENTRY OPERATOR O SEMI PROFESSIONAL ASSISTANT O ELECTRIAN	Group-D O cook O Multi Tasking Staff				
APPLCATION FORM Declaration Involve the destined experience of 3 Years administ Management in one or more of the following (a) Ct Agencies; (c) Autonomous Bodies under the Centra Financial Institutions; (g) Public Limited Companies	APPLCATION FORM Declaration  I have the desired experience of 3 Years administrative experience Academics / Examinations / Finance & Accounts / Procurement / Human Resources Agencies: (c) Autonomous Bodies under the Central or State Dowernment; (d) Port Trusts; (e) Public Sector Banks or Financial Institutions; (g) Public Umiked Companies.  Stare Submit and Pay						
	Terms & Conditions	Privacy Policy Refund Policy					

### AFTER CLICKING ON SAVE YOUR INFORMATION WILL BE SAVED SUCCESFULLY WITH A SUCCESS MESSAGE

	National Law University, Tripura	G2	Successfully Your datalits has been saved.
Candidate Personal Details			Edt
Registration No : R10000011 Mobile No : 7001042684 Category : GENERAL VACCANCIES ARE AVAILABLE FOR APPL	Name : ANIN'YA NEL MUKHERJEE Aadhar No : 123450781234 District : Sipahijia / (PLEASE SEE THE ELIGIBILITY CRITERIONS IN THE RECRUITMENT NOTICE	Fathar's/ Mothar's Name : BHASKAR MUKHERJEE Gender : MALE State : Tripura BEFORE YOU APPLY)	Date of Birth : 10-Feb-1987 Email ID : sayangupta17531@gmail.com DAC : NO
Group-A Oassistant recistrar Oassistant ubrarian	Group-B ACCOUNT OFFICER O SYSTEM ADMINISTRATOR O SECTION OFFICER O PRINCIPAL PRIVATE SECRETARY (PPS)	Group-C O Jungor Assistant O data Bnitry Operator O Semi Professional Assistant O Electriian	Group-D C cook Multi tasking staff
APPLICATION FORM Declaration C The desired experience of At least 5 y /Organisation/Institutions in the Pay Scale of R	ars experience in the field of Accounts related works in the Government Department 10220-34.800/- with Grade pay Rs. 4400/- (F8-3)(Pre revised) Save Submit and Pay	Upload Work Experience*	iize_Image_of_Nouman.jpg
	Terms & Conditions	Privacy Policy Refund Policy	

## STEP 10: FINALLY CLICK ON "SUBMIT AND PAY" AND MAKE THE ONLINE FEES PAYMENT

National Law Univers	ity, Tripura		Admin Login
Make Payment			
Registration No	R10000011		
Mobile No	7001042684		
Email ID	sayangupta17531@gmail.com		
Amount	INR 500.00		
	← Back		
	Torms & Conditions - Privacy Policy - Policy	v	

## NOTE: CANDIDATE CAN APPLY TO ONLY ONE POST AT A TIME AND MAKE THE PAYMENT FOR THE SAME. TO APPLY FOR MORE THAN ONE POST THE CANDIDATE HAS TO LOGIN AGAIN.

# STEP 11: AFTER PAYMENT CLICK ON "PRINT/DOWNLOAD APPLICATION FORM" TO PRINT YOUR APPLICATION FORM(S) WITH YOUR LOGIN CREDENTIALS

National Law Universi	ity, Tripura G2
Print/Download Applie Registration No*	Cation Form R10000011
008*	10-FEB-2023 February 2023 SU Mo Tu We Th Fr So 29 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 44 5 10 17 18
	12     13     14     15     16     16       19     20     21     22     23     24     25       26     27     28     1     2     3     4       5     6     7     8     9     10     11

# APPLICATION FORM IS GENERATED IN PDF FORMAT. YOU MAY SAVE THE SAME FOR FUTURE CORRESPONDENCES

1.07		N/	ATIONAL	LAW UNIVERS	NTY TR	UPURA.			203	
	PLIC	ATION FOR	MFORN	ATIONAL LA	w LNP	TRNIN	TRU	TRA2		Ş
Are you a perm	-	resident of Te				113				
Registration No.	8.088	1.680		Aplication No.			1			
Applied Past Fac	-			ACCOUNT OF	FR.LB.		-			
			CANDID	ATE PERSONA	LOCT	JI				
NAME OF THE APP	LICA)	VF		ANIMIN'A NE	L MUO	STATE.				
GUARDEAN'S NAME	BRILL	BASKAR MERHER/FE		CMAIL-ID			nimbets((2))Show not			
MOBILE NO	79050	42684		DATE OF BIRTH			10-7	26-1987		
JINDER	MAL	6 - C		CATEGORY		613				
DAC (Differently Sbleds	MO									
PERMA	MENT	ADDRESS			CORR	ENERGY	DEM	T ADD	83.55	
IOUNE NO	AUNT	LABBA-1		BOUNE NO			AR	ELASIN.	ell -	
VILLAGE STREET	NEW	TOWN		VILLAGE ST	VILLAGE/STREET NAME		52.9	109%		
LOCK	ACTS.	ON AREA 1		BLOCK	BLOCK .		ACTION AREA 1			
POST OFFICE	20001	1		POST-OFFICE		_	1001	57	-	
OLICE STATION.	NEW	10%5		POLICE STATION		NEW TURNS				
WATERN'T	Dist			DISTRICT		Childhine .				
TERROTORY	(RiP)	SR4		STATE UNION TERRITORY		TRIPLIKA.				
IN CODE	70813	17		PINCODE			30031			
			ACADE	MIC QUALIF	ICATE	15				
NAME OF EXAMINATION COURSE	6	TEAR OF BOARD PASSING EN		VERMIN	m	FULL MARKS		NARES PER		CENTRG
CLASS V		2000		WBUT	800.00		00.00		75.02%	
10+2 / EQUIVALES	RY / NT	2015	- 23	WRIES. 400		90.00	200.00		00.00%	
ORADUATION		2017		ABC8 880.00		80.00	40	400.00		10.50%
	_		TRAS	NING QUALIFIC	CATION				-	20212-2
NAME OF EXAMPLATIONCOURSE		OTHERSE AFREIATING STATE		APPELATING BODY		SESSION	APPSARE		DE ALED	VEAR OF
ACCOUNTS TRAINING BY TRIPURA STATE		ANDAMAN NACIONAR D	AND LANDS	W BRAN		20022004		Appeared		2002
CHARTERED ACCOUNTANCY PROM KWAL		PRADEM	u.	ABCD		111221012	1	Append		2822
			PANME	NT ACKNONELED	OGEWEN	r .				1.1
PAYMENT STATUS	PEND	rNG 🗌		APPLICATION	FEE		1			
RIANSACTION ID				TRANSACTION	DATE					
hereby dottars that, and helief. I also area may be treated as car rates.	,the ind are to a accillent	benation for bids by the red for any unfair	inhed herei in & regula activity the	a are frac and re alians related to al tastaneoust to	orned in the exam the broa	the boat of incidion and is of encium	any ka dinay s	urvinişa padata condac		
Place:					6	100	7	9		

Page **12** of **12**